



STALLHOLDER APPLICATION FORM – 2017

In the Raw Festival – Sunday 12th November 2017 10am to 5pm

Please complete and return this form to the ITR Festival Office to register your interest in participating at the 2017 In the Raw Festival. All stallholder application forms must be signed. Signed application forms may be posted or scanned and emailed back to the Festival Office as a PDF. Please ensure you read the special notes at the end of this form before submitting your application. Thank you.

Applicant & Business Details:

Name of person completing this form:

Registered Business Name:

ABN:

Food Registration No: (If applicable)

Trading Name:

Business Address:

Postal Address:

Telephone:

Mobile:

Email:

Web:

How did you hear about 'in the raw'?

Description of Products/Services:

Before completing this section, please ensure you have read the attached terms and conditions.

There are several commercial opportunities to participate at the ITR Festival. Please indicate below which participating option(s) you are interested in:

- Event Partner (Sponsor)
- Food Vendor
- General Exhibitor – Direct selling
- General Exhibitor – Promotional site only - no direct selling

Note: Please tick the below box if you are a not for profit, education or community service type of activity:

Please provide a brief description of the product or services you would like to offer for sale or promote at ITR17. Please ensure your products/services to be offered at ITR17 are consistent with the ITR Festival themes described in the attached conditions (attach further information if required):

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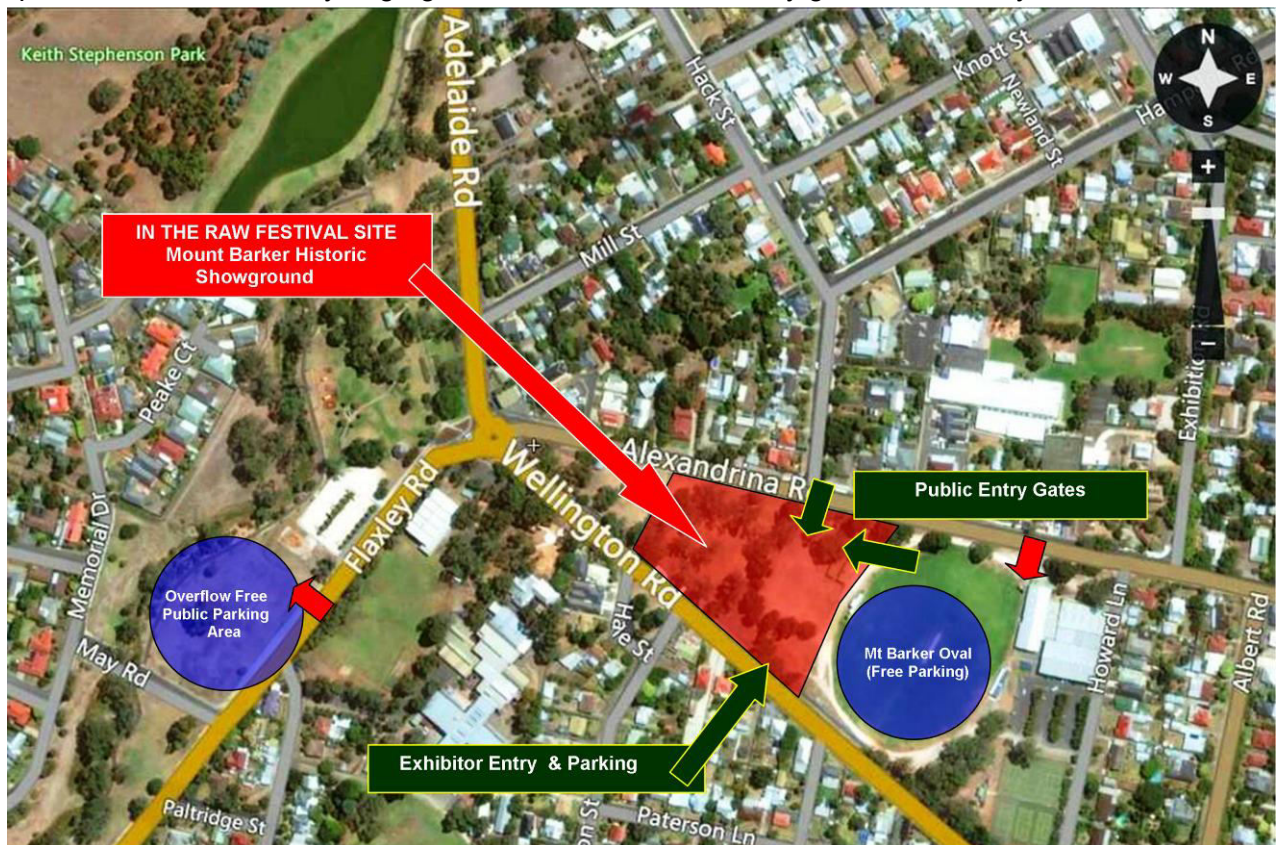
Regional Representation:

Please indicate the origin (i.e. the region/district etc.) in which your products are grown/produced:

.....

Event Space/Site Requirements:

The ITR Festival is an outdoor event staged at the historic Mount Barker Showground. The event space is well sheltered by large gum trees and the site is fully grassed and fully fenced.



Stallholder Set-up

Please ensure you read the event participation terms and conditions carefully. Stallholders need to be as self-sufficient as possible in mounting their displays, however, exhibitors will be able to park close to their stands. Please ensure you complete the below details as carefully as possible to assist us in developing an appropriate site allocation for your activity:

- **Site size requirements.** Please circle or otherwise indicate the size of area you require. Sites are generally the expo standard of 3m x 3m in area, or multiples of this size. However, we are happy to consider any specific request to suit your needs:

3m x 3m	6m x 3m	Other>>>>	
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- **Stallholder site costs.** Stallholder sites costs are as follows (all costs **include** GST):
 - Food Vendor Sites - per 3m x 3m site or part thereof: \$121
 - General Exhibitor (Direct selling) – per 3m x 3m site or part thereof: \$99
 - General Exhibitor (Promotion only) – per 3m x 3m site or part thereof: \$88
- **Display.** Are you self-sufficient for your display requirements as per the guidelines outlined in the terms and conditions - including shelter/cover for your site?

YES / NO*/ Not Applicable

- *If NO, please briefly indicate the nature of your display or type of structure to be erected or placed on the site:

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- **Bump-in.** Stalls must be set-up and ready to operate by not later than 9.30 am on Sunday 12th November 2017. For public safety, no moving vehicle access is permitted onto expo sites after 9.15am or before 5.00pm for bump-out. **Note:** Site access is also available the day before the event to allow easy access for larger items to be set up if required. To assist coordination on-site, please indicate the following:

- Day/time you wish to access the site for set-up:.....
- Number/type of vehicles requiring access:.....
- Details of vehicle to be parked on site for the day:.....

- Please indicate (circle) if you require to operate any of the following:

- Motors or Generators of any kind YES / NO
- Gas or Electrical Appliances YES / NO
- Other equipment which may cause noise YES*/ NO

*if YES – Please provide brief description:

On-site Event Hire

- The below items may be hired from the Event Organisers at the costs shown. These items need to be booked and paid for prior to the event. Hire equipment will be delivered to your site by not later than 8am on Sunday 6th November unless otherwise arranged. Please indicate any on-site hire requirements as follows:

- Equipment Item: Number Required
 - Trestle tables @ \$15.00 ea
 - Chairs @ \$5.00 ea

- Please indicate if you require power: YES*/ NO

*if YES – Please indicate requirements below

10amp Outlet	@\$30 ea	Number Rqd:	
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Other?.....

Declaration on Terms and Conditions

I have read and agree to the Festival's Terms and Conditions of Participation at 'In the Raw' 2017.

Signature of Applicant:

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Date:

Your signed form may be returned in hard copy to:

**In the Raw Festival
PO Box 1628
MOUNT BARKER SA 5251**

or, in digital form (pdf/scan) via email to:

info@itrfestival.com.au

Special Notes:

1. Acceptance of stallholder applications is a Festival Board decision.
2. Early application is advisable but does not guarantee application acceptance.
3. Successful applicants will be advised of acceptance within 7 days.
4. Late applications, and applications submitted which lack compliance with the Festival's terms and conditions, may also not be accepted.
5. All applicants are reminded that they must be able to provide the relevant public liability cover and/or food registration certificates on request by the festival organisers.

Please don't hesitate to contact the Festival Office if you have any questions:

📞 **0423 677 142**

✉️ **info@itrfestival.com.au**

✉️ **ITR Festival Office, PO Box 1628, Mount Barker, SA 5251**