



## VENUE HIRE INFORMATION & PRICES

### THE SPANISH CLUB HOGAR ESPAÑOL – THE SALON

#### VENUE DETAILS

Venue address: 57 – 61 Johnston St, Fitzroy Vic 3065  
Phone: (03) 9417 2505  
Website: [www.thespanishclub.net.au](http://www.thespanishclub.net.au)  
Event Management Email: [events@thespanishclub.net.au](mailto:events@thespanishclub.net.au)  
Event Management Phone: 0431 916 576

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#### OPENING TIMES

The Spanish Club License is a 24 hour license except from 1am until 10am on Sundays where the venue must be vacated.

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#### LICENSE CONDITIONS

The Spanish Club Hogar Español operates under a Club License. External events require a special license and therefore bookings must be made a minimum of 4 weeks in advance.

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#### THE SALON (EVENT/FUNCTION ROOM)

The Salon is a self-contained performance space with perfect sightlines and a rectangular shape. The stage is rectangular in shape, approx 7m wide 5.3m deep and has a ceiling clearance of approx 2.5m (pro arch and rear of stage) 3.7m height centre stage.

**Capacity:** 360 payers + 40 guest list allocation.

#### Dressing Room

There is a small dressing room on the side of stage which leads on to the rear of the stage.

There are 2 sinks and mirrors in this room.

Room Dimensions      Approx 2.5m x 5.8m

Capacity:                      12 persons

#### Dance Floor

In front of the stage is a dance floor approx:

Width:                      11.5m

Depth:                      5.4m

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#### TICKETS / VENUE HIRE FEE / PAYMENT

The promoter will decide the price of tickets. Pre-selling tickets must be organized by The Spanish Club Event Management. The Spanish Club uses Try Booking.

The Spanish Club charges \$3.30 (Inc GST) per ticket for venue hire of the Salon. The Promoter is entitled to the pre-sold and door ticket takings minus the venue hire fee and the FOH engineer fee (if you choose to use the in house engineer for FOH).

Door takings will be paid on the night and pre-sale tickets will be paid the day following the event by the Spanish Club Event Management into the provided bank account. If the promoter is registered for GST the amount will be inclusive of GST. If the promoter is not registered for GST the amount will be exclusive of GST.

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## **PUBLICITY & ADVERTISING**

Promoting the event is the responsibility of the Hirer/Promoter. Please promote your event through Radio, Press, Magazines such as Beat and The Music Magazine, Poster distribution and by any other means.

The Spanish Club will promote the event to members, through the Spanish Club website and Facebook and may promote by other means.

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## **LOAD IN / SOUND CHECK / RUNNING TIMES**

Please liaise with the Spanish Club Event Management to organize.

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## **DOOR STAFF & GUEST LISTS**

Door staff will be organised and paid for by The Spanish Club Event Management. The hirer may allocate up to 25 tickets for guests. Please contact event management if more is required. The venue reserves 15 tickets for media and venue use. Where possible we will allocate these to media for reviewers; photographers; web, radio and press giveaways to assist in the promotion of your event.

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## **FOH ENGINEER**

The Spanish club has an excellent in house engineer who can mix your event. If you choose to use our engineer the cost is \$60 per act. If you choose to bring your own mixer the in house engineer will help with stage management and lighting.

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## **BACK LINE**

The Spanish Club does not provide a backline. It is recommended that acts share a backline to save on change over time and stage space.

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## **LIVE RECORDING AND FILMING**

If you wish to have your event recorded and/or filmed please contact our in house engineer Sam McKenzie of McKenzie Music Productions:

Phone: 0411 462 437  
Email: sam@mckenziemusicproductions.com.au

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## **RIDER**

The Spanish Club will provide 3 free drink vouchers per band member which can be used for beer, wine, soft drink or base spirits.

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## **MERCHANDISE**

If you would like a table set up and a float please let the Spanish Club Event Management know at least 24 hours prior to event. The act/s will need to provide their own merch sales staff.

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## **WHAT WE WILL NEED FROM THE ACTS UPON CONFIRMATION OF BOOKING**

- A hi-res photo of the band to be used for promotion.
- The full line up.
- Email addresses and phone numbers of a contact from each act.
- A Description or style/genre of music of each act (up to 10 words).
- Website and Facebook details of each act (to add a link to the venue website).
- A link to Facebook Event.
- An 100 – 150 word gig specific blurb.
- A Stage Plan for each act.
- Name and Contact info of FOH engineer (if not using the in house engineer).
- Back line Information.
- Presale and door ticket prices.
- ABN, GST status and Bank Details. Alternatively a Tax Invoice can be emailed or posted to promoter after the gig.
- 6 x A2 or 15 x A3 posters delivered to the venue no less than 3 weeks prior to your event. \*On the poster please list the venue as:

The Spanish Club Hogar Español  
57 – 61 Johnston St, Fitzroy Vic 3065  
www.thespanishclub.net.au

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## **TECHNICAL SPECIFICATIONS**

Please see separate document